

# LIBERTY EAGLE ACADEMY

A MODERN MONTESSORI

[Learn@LibertyEagleAcademy.com](mailto:Learn@LibertyEagleAcademy.com)

[www.libertyeagleacademy.com](http://www.libertyeagleacademy.com)

## Student Enrollment Contract for 2019-2020

This Student Enrollment Contract (the "Agreement") is made between Liberty Eagle Academy, LLC and the person(s) whose signature(s) appear on this Agreement on the line(s) below identified as "Signature of Parent(s)" (all of whom are collectively referred to in this Agreement as the "Parent(s)" irrespective of their actual legal relationship to the Student(s)) of the "Student(s)" identified below (all of whom are collectively referred to in this Agreement as the "Student(s)") as of the day and year set forth opposite the signature of the last party to sign this Agreement on Page 3.

Student 1 \_\_\_\_\_ Program \_\_\_\_\_

Sex \_\_\_\_\_ DOB \_\_\_\_\_

Student 2 \_\_\_\_\_ Program \_\_\_\_\_

Sex \_\_\_\_\_ DOB \_\_\_\_\_

Student 3 \_\_\_\_\_ Program \_\_\_\_\_

Sex \_\_\_\_\_ DOB \_\_\_\_\_

Parent(s): \_\_\_\_\_

I. ENROLLMENT: Parent(s) hereby enrolls the Student(s) for the 2019-2020 school year commencing Thursday, August 1, 2019 in the program(s) indicated below in accordance with the terms of this Agreement.

Parent(s) hereby jointly and severally agree to pay the Program Tuition designated below (the "Tuition") for the selected programs in accordance with the terms of this Agreement. Each Parent represents that he or she has the opportunity to observe the School's curriculum, principles, processes, atmosphere, facilities, teaching methods and, other tangible and intangible aspects of the School, and to ask questions of, and receive answers from, School Management regarding all of such matters and such issues as such Parents deem necessary or appropriate in making their decision to enter into this Agreement and thereby to enroll the Student(s) in the School. The School and Management wish to emphasize the importance of the selection of any school by Parent(s) and to acknowledge that the Montessori method may not be appropriate for all children. Parents should fully appreciate the gravity of the choice of school for their children and must bear ultimate responsibility for that choice. As a small institution, the School must rely on the commitments of Parents represented by their respective enrollment agreement to the remaining school year for purposes of planning and budgeting of staff, materials, supplies, services, and other costs of operation.

II. I UNDERSTAND AND AGREE TO FOLLOWING TERMS: Registration at Liberty Eagle Academy includes contractual agreement to the philosophy and policies described in the Parent Handbook which I have accessed online, including the school emergency policy. I agree that I am responsible for understanding amendments and for requesting information if I cannot access the website.

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III. APPLICATION FEE: For new student(s), there is an application fee of \$250 (per family) that must accompany this Agreement in order to reserve a place for the Student(s) for the school year in the program or programs the Parent(s) desires. This is a one-time fee, and it will not be applied toward the first month's tuition. It will not be refunded if the student(s) is withdrawn prior to the start of the school year or during the school year to compensate the school for the administrative cost of registering the Student(s).

IV. PAYMENT: Monthly tuition payments are due on or before the first school day of the month. A \$20.00 late fee will be charged on payments received after the fifth of each month. Additionally, there is a \$35.00 handling fee for any returned check. Finally, interest on past due balances is 1.5% per month. Prior to first school day, the month's tuition is due (prorated based on when the student is beginning in the month).

V. Submission of an enrollment form and tuition agreement does not guarantee enrollment.

VI. Liberty Eagle Academy reserves the right, in its sole and absolute discretion to revoke enrollment when it deems it necessary. This includes revocation of enrollment after a student has already begun attendance.

Liberty Eagle Academy will determine on a case-by-case basis whether there will be any refund (in whole or in part) of any deposits paid if enrollment is revoked. The revocation of enrollment by Liberty Eagle Academy does not automatically guarantee a refund of any deposits paid.

VII. In the event an attorney is employed to collect any amount due hereunder, the family is responsible for the payment of all attorneys' fees and cost incurred by Liberty Eagle Academy for the collection of the amount due.

**Instructions for Designating Programs:** For each designated program, place a check-mark in the far left column for each program selected and insert in the far right hand column the names of all Students participating in the selected program(s). Please include the TOTAL amount due based on your selections.

Program	Tuition	Student(s) Name(s)
_____ Full Day [8:00am-3:00pm]	\$7800	_____
_____ Half Day [8:00am-11:30am]	\$5100	_____
<b>Before and After School Childcare</b>		
_____ Early Stay [7:00am-8:00am]	\$600	_____
_____ Late Stay [3:15pm-6:00pm]	\$1200	_____

= TOTAL Amount Tuition: \_\_\_\_\_ ★ \_\_\_\_\_ divided by 10 = Monthly Payments: \_\_\_\_\_

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### **Tuition Payment Terms:**

Liberty Eagle Academy charges tuition for the school year, divided into ten monthly payments. These payments are due in full each month regardless of attendance, vacations, family emergencies, school closure, holidays, student illness, etc. School closure days due to weather, power outages, or other unforeseen circumstances may be made up during Winter Break, February 17-February 21, 2020. Liberty Eagle Academy follows the Carrollton City Schools calendar, and will reschedule make-up days accordingly.

1. Due at time of application: An application fee of \$250 that is not applied toward first month's tuition. This fee is necessary to guarantee your student(s)' spot for the upcoming school year. This is not refunded if the student is withdrawn or never starts the school year.
2. Subsequent tuition payments are due on first school day of each month.
3. Summer Camp enrollment requires its own tuition contract and will be billed separately from this contract.
4. Any child picked up after 6:00 PM will be charged according to late fee schedule in Parent Handbook (\$15 for 1-15 minutes late, \$30 for 16-30 minutes late, etc.).
5. Any child dropped off at Early Stay or left in Late Stay when not enrolled in program [or given 24 hours notice whereupon the drop in is approved] will incur appropriate fees according to Parent Handbook.
6. To withdraw your child before the end of the 2019-20 school year, the school's withdrawal form [available on the website or at school] must be completed and submitted. Thirty days' written notice must be given by the first day of the month in which the withdrawal will occur. If you fail to give such notice, you are liable for the following full month's tuition regardless of whether your child attends school [or only attends for part of the month].

Application fee of \$250.00 is due with signed contract to guarantee your child's spot. The first month tuition payment is due on the child's first day of school.

**I have read the above contract and understand and agree to all provisions.**

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PARENT/GUARDIAN SIGNATURE

DATE